August 2021 Research Administration Forum Q&A

Human Research Protection Program

Q1: If the PI would like to edit the role for key personnel currently listed in Web IRB from Study Coordinator to Co-Investigator, would they be able to submit this change via the new expedited process? Or does this change need to be done via an amendment?

A1: You can do a role change to "Co-Investigator" using the edit study personnel function. You can't, however, change someone's role to "Co-PI" using the function. To make someone a "Co-PI", an amendment would need to be submitted.

Q2: What is the integration with SafetyNet going to provide?

A2: I'm not sure. As I understand it, the downtime is to make changes to SafetyNet and because webIRB is integrated with SafetyNet, webIRB will also need to be down for that time.

Contract and Grant Administration

Q1: Should all correspondence to the sponsor be from OCGA and not directly from the PI?

A1: All formal requests and approvals need to be submitted by the relevant Institutional Signing Official (OCGA).

Q2: If the project is an industry-sponsored project or subaward from industry, will TDG be the office to approve the remote telework request (rather than OCGA)?

A2: Please work with the appropriate central administrative office handling the award. If it is an award under TDG, please work with TDG.

Q3: Is that the CMMC scoring for level 1 assessment?

A3: There are 5 levels of CMMC certifications. Level 1 is for organizations receiving Federal Contract Information. My understanding is that the acceptable self-assessment score will be required for all level 1 contracts. A higher score will be required for the other levels - for example level 3 certification will be required if we receive Controlled Unclassified Information. The Information security team should be able to provide additional guidance.

Q4: Any chance a website/database or something else could be created to enter (or pull from ORA) the other support information and an option to select which Sponsor and have it generate the document in the appropriate format?

A4: We are weighing updating our current NIH and NSF formats against waiting for the SciENcv capabilities that are expected to be available in January 2022. In the meantime we are working on updating current reports to include data not previously required on other support pages (e.g. effort by budget period).

Q5: Could OCGA list the other support email address along with topic specific email address on their web page? Ex: awards, proposals, ERS help, etc.

A5: Thank you for your input. We will look into updating our "Contact Us" page to include topic specific email addresses.

All OCGA email addresses are listed by subject area (outgoing subaward, proposal, etc.) on our [Staff Directory](#) page. We can discuss having a more prominent listing. Side note: ERS help is owned by EFM and listed on their website.